

Minutes of SSA Meeting June 2016

Attendance Register			1 st	2 nd		
Name of Committee Member	Abbreviation	Committee		22 June 16 2016		
Warren Hitchcock	WH	AE		A		
Julie Teague	JT	AE		P		
Richard Morgan	RM	AE		A		
De Wet Davel	DD	CP		A		
Mike Teague	MT	CP		A		
Chris Teague	CT	CP		P		
Liza Hietbrink	LH	FS		A		
Mohan Chudalayandy	MCH	FS		A		
Claire King	RC	FS		P		
Peter Annandale	PA	CF		A		
Graham Field	GF	CF		P		
Rogan Maclean	RMC	CF		A		
Oliver Nöthen	ON	WS		Skype		
Michael Panaino	MP	WS		A		
Hendri Liebenberg	HL	WS		Skype		
Dirk Venter	DV	Judge		P		
Paul Marcellin	PM	SAP		P		
Francois Wagenaar	FW	SAP		A		
Annelie Hoeksema	AE	SAP		A		
Colin Rothman	CR	NED				

P = Present A = Apologies X = Absent - = Not Required

COPIED

Neeve Oosthuizen (PASA Admin)	Per e-mail
--------------------------------------	------------

No	Item	Responsible & Deadline
1	Feedback on Nationals 2016	
1.1	PSC has submitted their feedback report, which was read out and is attached to these minutes.	
1.2	General discussion concluded that prioritising FAI events is still a good way to go, and that FS Open 2 Ways should be the last priority and can slow down competition	
1.3	It was concluded that certain disciplines have preferred requirements (such as WS Performance and CP wanting to be on the same loads or with the same weather conditions), and that this can also impact on the flow of the competition. SSA should help guide winning bidders but can't dictate how a meet director should run their competition.	
1.4	The FS Committee will relook at the structure / wording of the event rules of 2-Way Open as to restrict entry to serious entries (development) as all the high-skill fun-entries can be quite a hindrance to the flow of the Nationals event program.	FS Committee
1.5	PSC felt that the SSA should be responsible for media liaison and marketing for Nationals. This was discussed at length and proposed that the SSA might be able to provide a service to the host DZ for media /PR services, but that this would then come at a financial cost. Media coverage for the event is essential as it is the only national event on our calendar.	
1.6	Peter Lawson's feedback was that CRW and SAP shouldn't have a Nationals until such time as they had more regular jumpers. It was unanimously agreed that this would be the surest way to kill the disciplines, as it is the only exposure that a lot of people even get to these disciplines.	
1.7	Funds to be released to PSC on a well-attended Nationals.	
2.	Hosting Nationals over 2 Years & SSA Financial Support	
2.1	GF had proposed privately that Nationals should be awarded for 2 years, in order for smaller clubs to benefit from the upgrades necessary and the marketing initiatives.	
2.2	International norms were discussed. JT reported that she had investigated this on GF's proposal, and found that the BPA, USPA and APF all award Nationals for 2 or 3 years, and that the DZ's receive no financial support for this since it is already financially rewarding to host Nationals. This works best when DZ's leverage it as a marketing exercise too.	

Minutes of SSA Meeting June 2016

2.3	DV said that international nationals are often hosted over consecutive weekends, with the AE, 8 Way and perhaps WS Performance happening one weekend, and the FS, SAP, CRW the other. It was agreed that this would solve many issues, and that the option for this kind of split will be included in the bid documentation.	SSA Exec
2.4	It was decided that the bid for next year would be a bid for 2017 & 2018 Nationals, but would allow the SSA to retract the rights for the second year if the first event was not up to standard, or if the aeroplane or location was to significantly alter.	
3	Nationals Bid Evaluations	
3.1	The form used to evaluate the 3 bids for the 2016 nationals was discussed and its accuracy and pitfalls evaluated.	
3.2	JT suggested that all bids in future need to be given a score, so that JSC and PSC are not always favoured given that they are the only DZ's with swoop ponds. Suggested that each committee has to give each bid a ranking out of the number of bids put forward, eliminating the ability for a zero score.	
3.3	CK commented that a combination of the PASA bid evaluation and a common sense discussion should result in an accurate vote.	
4.	Regulations & Documentation	
4.1	Each discipline must check their criteria both for representation for SA as well as the awarding of colours and be specific about where representation is possible without awarding colours. CK will distribute the "National Regulations" form which needs to be confirmed/ updated, and each sub-committee must submit their changes or approval by 1 September 2016.	CK & ALL
4.2	It was discussed that SASCOC doesn't understand the difference between World Cup and World Championships in the skydiving context and this is why they allow for colours to be awarded for participation in either. Since our criteria for team selection is the same for both events, it was suggested that we award colours at either event, but that the additional / unqualified teams which choose to attend the World Cup do not then qualify.	ALL
4.3	Claire is in the process of checking and consolidating all documents relating to PASA's competition rules. These are currently numerous and occasionally contradictory. She asked for immediate feedback on several clauses which were unanimously voted out of the documentation. She will continue to consolidate and streamline, and will have one working document to present to the SSA for final approval by 1 October.	CK
5.	Feedback on MC Discussion	
5.1	JT mentioned that the compromise which had been reached in having another SSA executive on the MC for this year was not what had been promised at the AGM (an SGM at Nationals to vote on the proposal to increase the SSA representation on the MC), and as such there was significant disapproval of this method; both in the SSA and with skydivers in general, and that a proposed solution to show good faith would be to host the next AGM at Nationals.	
5.2	JT mentioned the Aero Club subsidy for Transformation but it was suggested that this should be handled at an MC level.	
6.	SA Abroad & PASA Contributions	
6.1	JT mentioned that it always looks professional when a country dresses their competitors in the same way, particularly where there is either a Mondial or an event where there is more than one PASA competitor. The SA competitors often look unrelated to each other.	
6.2	A discussion was had regarding existing sponsorships which teams like SAVOLO have. It was noted that most countries only expect you to wear the NAC supplied outfit at opening / closing ceremonies or on the podium.	
6.3	It was decided that this was not something which we should draw funds for this year, as this year we don't have multiple disciplines attending the Mondial, but is a potential budgeting issue, and something to be discussed with competitors.	
7.	SAP Nationals & Budget	
7.1	SAP have still not submitted their annual budget which was meant to be presented at the AGM. PM to complete and submit by 1 July 2016. PM committed to do so ASAP.	PM

Minutes of SSA Meeting June 2016

7.2	SAP didn't get to do a single round at Nationals due to weather. They are going to organise their own Nationals over one of the drop zones as soon as possible, at any weekend. This will not be a formal Nationals in all respects and the details are to be confirmed.	
7.3	Competitors need to get a chance to train too, so it was suggested that the equipment be taken to the host DZ the weekend before. For future combined Nationals, the SAP committee was reminded that this practice should always be in place.	
8.	SA Records	
8.1	A need has been identified to manage current and old SA records on the PASA website. DV has a solution for this, which will incur a cost of approximately R8,000.	DV
8.2	DV to send quote to SSA Exec to propose to the MC.	DV
9.	Judging	
9.1	The difficulties of retaining judges were discussed at length. It was agreed that it is a fairly thankless task, which incurs loss of personal time / leave days from work, and that this will as a result always be an issue.	
9.2	It was agreed that the judges need some sort of budget to ensure that trainee judges work for free but don't have to pay anything themselves. At Nationals, the host pays for the qualified judges transport, accommodation, food etc., but they don't actually charge a fee. It was suggested that some of these costs be covered for trainee judges too so that they are not out of pocket. This was unanimously supported.	JT
9.3	DV said he would welcome any ideas on other ways to retain judges. JT mentioned that she felt this was a PASA budgeting issue and that this would be covered in her proposed budget which had been distributed.	
9.4	DV reminded the sub-committees to leverage the judges committee even for smaller events as it helps to keep the judges current and interested, and promotes a quality event.	
10.	AGM Timing	
10.1	The incoming SSA committees are usually given only a few days to organise their budget for the year before presenting at the AGM. There is not enough time given. CK to clarify PASA Admin's/ PASA's / Statutory timelines to see if we can remedy this.	CK
10.2	It was agreed that having next year's AGM at Nationals would be a good idea as it would lengthen this time line for incoming committees. It will also allow for a platform for widespread feedback regarding the arrangement of having an additional SSA member on the MC as a non-voting member.	
10.3	ADZO usually have one of their own meetings just before the AGM, but it was concluded that this could just as well be at Nationals. There was some concern regarding the ability of teams to focus on the event and the AGM at the same time, but that an appropriate solutions might be to have the AGM during the official training day/s.	JT
11.	Unused SSA Funds	
11.1	Funds are often unused as most committee's 'skimp' on costs; making coaches pay for their own transport etc. It was discussed that this practice is not in the SSA's best interest, as it discourages people from coaching, and makes it look as if we aren't doing our jobs.	
11.2	It was agreed that unused funds by sub-committees at the end of the financial year will be put into a special projects fund. Any sub-committee can apply to the SSA to use these funds, based on a specific project. Funds will be awarded by majority vote.	ALL/ NO
12.	Invoicing	
12.1	Invoices to PASA for reimbursement must be in the format specified, which CK will distribute (including VAT Number, PASA's address etc.)	
12.2	All items must be specified on the invoice. So for instance, instead of an invoice saying "Skills camp – R3,000", it would say it was for Coaches Slots for skills camp Slot Rate = R280 10 x coaching jumps done Total invoice = R2800	

Minutes of SSA Meeting June 2016

	Also, any international payments made or credit card payment made need to be reimbursed through the invoice as well as the supporting bank statement which provides the actual amount deducted from the bank account as well as potential bank charges incurred.	
13.	PASA Budget	
13.1	JT presented a budget for consideration, as the MC had previously said that raising fees for tandems, etc. would need to be due to additional funding needed.	
13.2	JT discussed that these were along international standards and norms, and that the only variation was in the "Transformation & Development" budget which no other NAC seems to have.	
13.3	PM to engage with a marketing company with a relevant definition/goal to identify what constitutes "success" in our context. The company has an interesting engagement model that could be a valuable consideration for PASA, so with this understanding, they can propose to PM their offering for PASA.	PM